

Documents to be provided for requests for cash refunds of exit benefits

In accordance with article 5 of the LFLP*



CIEPP

Caisse Inter-Entreprises
de Prévoyance Professionnelle

ZKBV - Zwischenbetriebliche Kasse für Berufliche Vorsorge
CIPP - Cassa Interaziendale di Previdenza Professionale

In all cases, in addition to identity documents and precise banking details (IBAN number and bank clearing / Swift), please enclose the form "Request for Transfer and/or Payment of Vested Benefits (LFLP)*" and the following documents:

1. IN CASE YOU ARE SELF-EMPLOYED IN SWITZERLAND

- Certificate from the AVS Fund proving affiliation as a self-employed person and the start date of this affiliation
- Contribution statement from the AVS Fund
- Certificate signed by the insured person stating that he/she no longer has an activity subject to the LPP and that he/she is primarily self-employed

2. IN CASE YOU ARE LEAVING SWITZERLAND DEFINITELY

a) Domicile in Switzerland during affiliation to the CIEPP

- **Certificate of official residence in the country of destination and:**
- Holders of a B or C permit: certificate of departure from the Cantonal Population and Migration Office
- Swiss nationality: certificate of departure from the Cantonal Population and Migration Office
- International institutions: please contact our institution

b) Domicile outside Switzerland during CIEPP affiliation

- **Certificate of official residence in the country of destination and:**
- Holders of a cross-border permit: certificate from the Cantonal Population and Migration Office (filing the permit)
- Swiss nationality (including dual nationality): **certificate of registration with the Swiss diplomatic representation in the place of residence**

In the event of departure for an EU or EFTA state, to obtain the cash payment of the mandatory portion of the vested termination benefit, you must also provide a certificate of non-mandatory liability from the foreign social security institution. The LPP Guarantee Fund¹ provides the necessary assistance in obtaining this certificate.

NB: the Fund may also request additional documents to ensure that the conditions for entitlement to cash payment are met (e.g. written confirmation of cancellation of Swiss health insurance, schooling certificates for the insured person's children).

In accordance with Art. 5, para. 2, LFLP, the **signature of the spouse or registered partner (LPart) is required for cash payments if you are married, separated, a registered partner (LPart), or in the process of getting a divorce or legally dissolving a registered partnership (LPart). This signature must be certified if the payment exceeds CHF 20,000.00. To do this, you can make an appointment with us (with presentation of original identity documents and the family record book or family certificate). You can also have the signature of your spouse or registered partner (LPart) certified by a registrar or notary before returning the form to us.*

**For single, divorced, former LPart partners or widows/widowers, if the cash payment exceeds CHF 20,000.00, a certificate of marital status less than one month old must be attached to the application.*

¹ LPP Guarantee Fund – PO Box 1023 – 3000 Berne 14 – Tel: 031 380 79 71 – Fax 031 380 79 76 – www.verbindungsstelle.ch – info@verbindungsstelle.ch

Offices

Bulle	Rue Condémine 56	T 026 919 87 40
Fribourg	Rue de l'Hôpital 15	T 026 552 66 90
Neuchâtel	Av. du 1 ^{er} -Mars 18	T 032 727 37 00
Porrentruy	Ch. de la Perche 2	T 032 465 15 80

Administrative headquarters of the pension fund
Rue de Saint-Jean 67 – PO Box – 1211 Geneva 3
T 058 715 31 11 – ciepp@fer-ge.ch – www.ciepp.ch